

European Standardization Organizations

Webinar: IT projects plan – status (2020-04-23) Eric CORNEZ and the CCMC IT team



PPT (in PDF format), recording and Q&A soon available:

<u>https://www.cencenelec.eu/aboutus/ourservices/Training/Pages/</u> <u>default.aspx</u>



IT Project Plan Communication

Communication



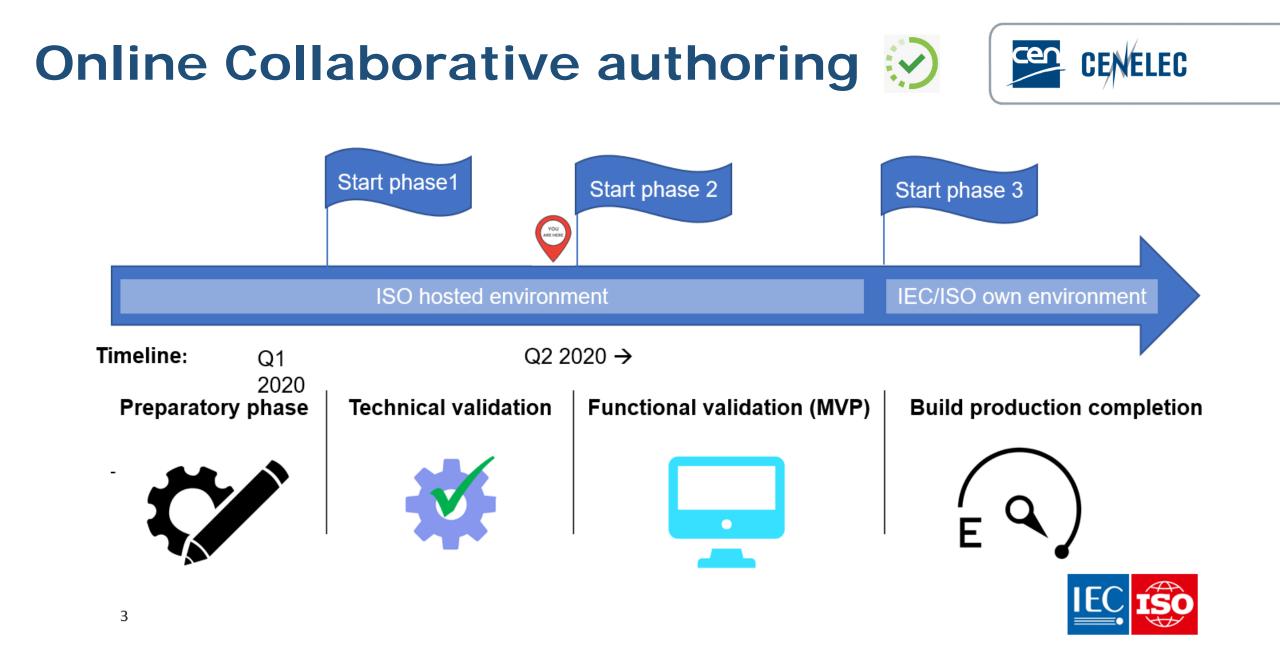
T projects plan-status **Online**

Link:https://www.cencenelec.eu/itprojectplanPassword:ccmcAvailable to NC/NSB at ANY timeUpdated on a monthly basis

IT projects plan-status Webinars In April: Webinar, 2020-04-23, 10h00 to 12h00 In October: Webinar (or other), date to be decided



IT Project Plan Online collaborative authoring



Online Collaborative authoring 😥



- Pilot phase candidates: 3 CEN TCs (TC 250, TC 278, TC 442) and 2 CENELEC TCs (TC 9X, TC 14)
- Webinar to be organised: Get buy-in and identify the most interested candidates
- Appropriate timing to present a version of Fonto that will have a "wow" effect.
- **5 WGs maximum** for the pilot phase
- Feedback collection mechanism during the pilot phase will be discussed jointly with ISO and IEC
- CCMC is currently working with ISO CS and IEC CO to further identify the modalities of the onboarding of CEN and CENELEC in the pilot phase (technical aspects)



IT Project Plan Replacement of Livelink

Replacement of Livelink





- New CEN standards development platform
 - technical body platform (eCommittee)
 - CEN test environment available in May 2020
 - ▶ Roles, metadata, compartimentalization
 - Deployment to CEN committees between end 2020 to 2021 (to be further discussed)
- CEN Standards distribution platform (eTrans)
 - Await further progress in analysis from ISO on future ISOSTD
 - Pull out Workflow aspects (TC draft submission, translation)

Migration of existing CEN Livelink entities (all others but eCommittee)

- ► BTTF, BTWG -> To be integrated in eCommittee
- Others: Governance bodies, HAS platform, ...
- Analysis started



IT Project Plan CENELEC meeting registration system



CENELEC requirements provided to IEC CO on 2019-11-26
 Analysis by IEC CO (including assessment of ISO meeting registration system) is ongoing



IT Project Plan Harmonized API

Harmonized API



- Phase 1 PROJECTS and PUBLICATIONS
 - Launched 2020-03-31
 - The base URLs:
 - https://api-portal.cen.eu
 - https://api-portal.cenelec.eu
 - ► On the portal homepage, you will find:
 - the specifications of the common harmonized data model (xsd)
 - the specifications of the common REST HAPI endpoints
 - ▶ <u>a record of the webinar held on 2019-10-23</u>
 - a mapping from the PROJEXDATA feed elements to the new Harmonized data model
 - ▶ <u>a quick start guide</u>
 - We will recommend to use the new Harmonized APIs for any new development

Harmonized API



Phase 2 – WORKING DOCUMENTS 🐼

Covers:

- o CEN ecommittee documents
- CENELEC collaboration platform documents
- Voting/balloting results
- First draft of data model available
- Collecting feedback from members
- ISO POC launched
- ► Target: 2020-12-31 (TBC)

Harmonized API



Phase 3 – IDENTITIES/ROLES/GROUPS ()

Covers:

- Information from CEN GD
- Information from CENELEC EMS
- ► CEN-CENELEC DB
- Target: 2021

Phase 4 – EUROPEAN SPECIFIC O

- Covers:
 - Mandates
 - Directives
 - ► Other
- ►Target: 2020-06-30



IT Project Plan ZOOM





- CCMC Staff: ZOOM available from 1st March
- CEN/CENELEC TBs: ZOOM available from 1st April
- Accounts request/creation:
 - ZOOM accounts will be created from 2020-04-01 upon request ONLY. However, The persons who have requested the organization of a web conference meeting before 2020-04-01 will systematically receive a ZOOM account.
 - o GotoMeeting will be available until 2020-05-31
 - For those meetings that will take place after 2020-05-31, the use of ZOOM is mandatory.
 - For those meetings that will take place between 2020-04-01 and 2020-05-31, the use of ZOOM is strongly recommended.
 - See the section "Web Conferencing account creation" on our dedicated web page for the detailed steps to follow to request a ZOOM account.





Security & GDPR aspects

Coordination with ISO and IEC on:

- o ZOOM settings (meeting password mandatory, Only host can share screen, ...)
- o Communication
- Provision of guidance/best practices

Zoom is taking the situation seriously and has implemented quick actions to address these concerns

- o Most security issues addressed
- o Selection of data center regions
- o Remove the meeting ID from the title bar

0 ...

► Have a critical eye on the information disseminated on the net



IT Project Plan Miscellaneous

Miscellaneous



- Flexible timeframe
 - Launched 2020-04-01
 - Autonomy in planning and organizing their work within a specified maximum timeframe
 - ► IT: working area, projects online, alerts
- XMLisation of production chain

- Assess a product to generate the PDF version from the XML
- Support the conclusions of 2019 workshop on data and standards quality

Miscellaneous



Extended role access to Projex online & QuickSearch

- Assess for all experts
- Synchronisation with CEN GD and CENELEC EMS
- Analysis started
- Data stream IEC CO CCMC
 NWI at earliest stage
 IEC planned dates
 - Analysis started



IT Project Plan CCMC Workflow solution

CCMC Workflow solution



- Data input/document flow for the Production line
 - Handling of translations (on-time and late translations)
 Incoming documents (drafts, final drafts...)
 Handling of publications
 Submission interface (incoming documents & translations)
 - Submission interface (incoming documents & translations)
- Document flow for the Technical Boards is
- Document flow for the Governance bodies



Benefit of the workflow

Concrete example with the workflow to handle late translations

Workflow task



Late Translation - Work P	rogramme
Work Item:	CSM14010
Reference:	EN ISO 7526:2020
Technical Committee:	CEN/SS M14
Language:	d
Title:	Ferronickel - Bestimmung des Schwefelgehalts - Infrarot-Absorptionsverfahren nach der Verbrennung im Induktionsofen [Routineverfahren] (ISO 7526:2020)
	Do not forget to enter a value for the scope
Scope:	
Incoming Date:	2020-04-21
Circulation Date:	2020-04-29
Is Title Modified:	Option
Link to Word:	\\cmc20df.cenorm.be\cmcdata\STD_MGT\STDDEL\PRODUCTION\Standards\CSM14\010\64_d_stf.docx

Actions			
	Bypass Title Generation	Terminate Task	Stop Workflow

Tasks without workflow (1)



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64_d_dr	2020-04-22 08:01	File folder	Sectors 3 2 2 3 CSM14010 EN ISO 7526.zip
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🔁 64_d_stw.pdf	2020-04-21 06:25	Adobe Acrobat D	

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Tasks without workflow (2)

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		de German 20) bg Bulgarian	Title	Ferronickel - Bestimmung des Schwefelge Induktionsofen (ISO 7526:2020)	halts - Infrarot-Absorptionsverfahren nach Verbrennung im
		hr Croatian			
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Tasks without workflow (3)



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Result nature: WI Track	Type of result:	Extended name:	
Type of result status:	Realized: 📃 Realization date	e: 0000-00-00	
	Not reached: 🔽		
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	With event: 🔲 Created: 0000-0	0-00	
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		<u>Function</u>	Organization Start End
		Progress	
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Workflow task



Late Translation - Standar	rd release version				
Work Item:	CSM14010				
Reference:	EN ISO 7526:2020				
Technical Committee:	CEN/SS M14				
Circulation notice					
Circulation Notice:		New Release:			
Release Status:	late dispatch				
Document circulated					
Language:	d 🔻				
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Number of pages:					
Link to PDF:	\\cmc20df.cenorm.be\cmcdata	NSTD_MGT\STDDEL\	PRODUCTION\Standards\CSM14\010\64_d_	stf.pdf	
Link to Word:	\\cmc20df.cenorm.be\cmcdata	NSTD_MGT\STDDEL\	PRODUCTION\Standards\CSM14\010\64_d_	stf.docx	



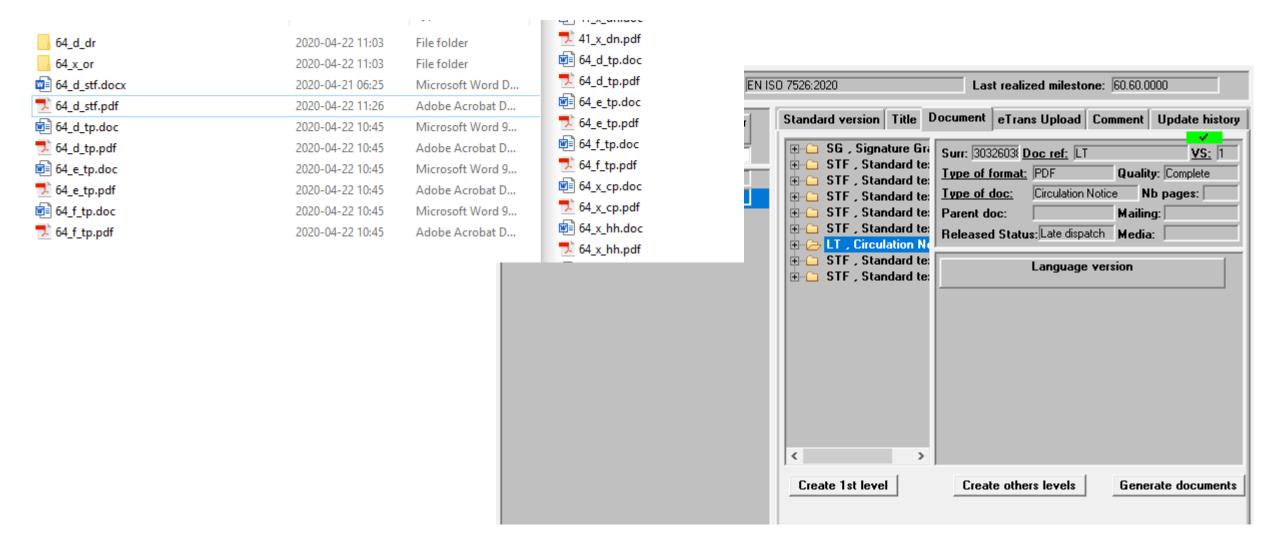
Tasks without workflow (1)



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Tasks without workflow (2)

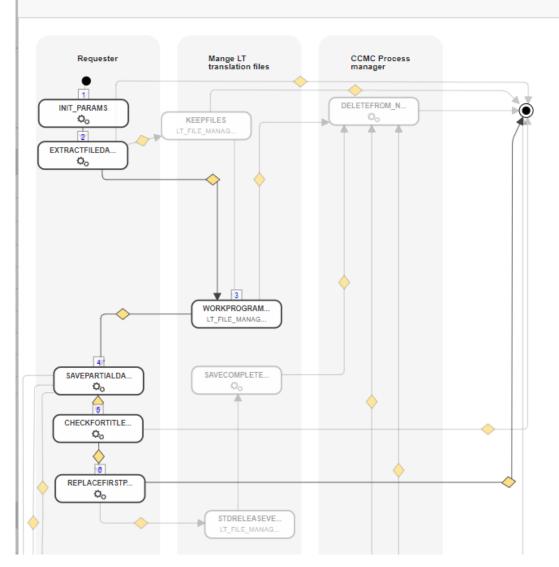




Graphical overview



Status: Closed (Completed)



Team workload overview





Team to-do list: 6

Browse your list of actions to assign to a team member

Request #	Action	Created	Procedure	Reference	Work Item	Technical Committee	Language
3235	C 3-Update title & scope	2020-04-22 8:01 AM	VOTE	FprEN ISO 22232-1	00138243	CEN/TC 138	d
3236	🗘 3-Update title & scope	2020-04-22 8:01 AM	VOTE	FprEN ISO 13161	00230367	CEN/TC 230	d
3237	C 3-Update title & scope	2020-04-22 8:01 AM	PUBLISH	EN ISO 6892-1:2019	EC101174	CEN/TC 459/SC 1	d
3238	C 3-Update title & scope	2020-04-22 8:01 AM	PUBLISH	CEN/TR 17421:2019	00327126	CEN/TC 327	d
3239	C 3-Update title & scope	2020-04-22 8:01 AM	PUBLISH	EN ISO 7526:2020	CSM14010	CEN/SS M14	d
3240	C 3-Update title & scope	2020-04-22 8:01 AM	VOTE	FprEN ISO 12999-2	00126105	CEN/TC 126	d

Impact of the workflow



No backlog

Most translations processed within a week (in and out WF)

Only one person handling late translations

Resulting in

Members that are not translation bodies receive them faster

- More time can be allocated to the quality
- Rest of the team can allocate their time to other areas